CHECKLIST FOR VISIT TO ECT SUITE – phase 1	Anaesthetic / resuscitation
	Tilting bed or trolley – one f
Site: date:	Oxygen and spare
Designated or not:	Cardiac monitor
Consultant:	ECG machine
Catchment area:	Defibrillator (checked weekl
Catchment population:	Pulse oximeter
No of hospitals served:	Capnograph
(distance to travel)	Suction, preferably two
Frequency of Ect:	BP cuffs (2)
Patients in last year (estm)	Airway maintenance
	Emergency drugs
	Recording sheet
Facilities:	
Waiting room according to guidelines (0-3)	Staffing:
(0-3)	Grade of Dr giving ECT
Recovery room " " (0-3)	Rota vs block cover
Separate recovery room	Nos if rota
Office / access to telephone	Grade of Dr with overall resp
	Sessional time
D	Hrs per month by responsible
Equipment: Model of ECT machine (0-1)	Grade of anaesthetist
Acceptable backup (0-1)	Rota vs block
Maintenance contract (0-1)	ODP or not
Means of timing seizure (0-1)	Anyone with overall respons
Clock	Problems with emergency co
Stopwatch	
Machine	
EEG	Named nurses for ECT
	Does ward nurse accompany
	Overall responsibility by wh
	Responsibility for ECT check

Anaesthetic / resuscitation equipment:	
Tilting bed or trolley – one for each unconscious patient	
Oxygen and spare	
Cardiac monitor	
ECG machine	
Defibrillator (checked weekly)	
Pulse oximeter	
Capnograph	
Suction, preferably two	
BP cuffs (2)	
Airway maintenance	
Emergency drugs	
Recording sheet	
Staffing:	
Grade of Dr giving ECT	
Rota vs block cover	
Nos if rota	
Grade of Dr with overall responsibility	
Sessional time	
Hrs per month by responsible consultant	
Grade of anaesthetist	
Rota vs block	
ODP or not	
Anyone with overall responsibility for ECT	
Problems with emergency cover (1-5)	
Named nurses for ECT	
Does ward nurse accompany patient	
Overall responsibility by which grade	
Responsibility for ECT checks clear	

Consent and workup:	Audit:
Who does this	Any audit in last
Patient information sheet given	Any changes as a
Consent form viewed	Any improvement
Procedure for emergency ECT clear	
Physical examination and access to investigations	
Means of liason with anaesthetist	
ECT availability for high risk patient	*Overall ratings (0-6)
ECT practice:	
Prescription of ECT - bilateral vs unilateral policy	
Number of treatments allowed	
Frequency of clinical review	
Written policy, easily seen for first dose of ECT	
Measurement of seizure threshold	
Stimulus dosing policy – missed seizures etc.	Comments:
Use of Hamilton cuff regularly	Comments:
Awareness of clinical response	
Record sheet for case-notes	
ECT suite logbook	
Offer of outpatient ECT	
Training:	
Attendance at College training day useful (0-3)	
College handbook	
College video	
ECT demonstration before first ECT	
Supervised ECT session at first	
Written / video material	
	*see over for rati

t 3 years

a result

ents planned

*Overall rating	s: PREMISES
(0-6)	EQUIPMENT
	TRAINING
	SUPERVISION
Comments:	
*see over for rat	ing scale

Summary of Ratings

Rating of Premises

- 6 = exemplary; RCPsych guidelines, high quality and on-site.
- 5 = good; RCPsych guidelines, adequate environment and on-site.
- 4 = adequate; minor shortfalls on-site; theatre suite or distance away.
- 3 = poor; major deficiency in one main area.
- 2 = very poor; major deficiency in two main areas.
- 1 = extremely poor; major deficiency in three main areas.

Rating of Equipment

- 6 = exemplary; RCPsych list plus backup anaesthetic equipment.
- 5 = good; ECT machine + backup, missing a capnograph but otherwise good backup anaesthetic equipment.
- 4 = adequate; ECT machine + backup, adequate anaesthetic equipment, some backup.
- 3 = poor; no backup ECT machine(or arrangement) or major anaesthetic equipment missing.
- 2 = very poor; unsuitable ECT machine, 'adequate' anaesthetic equipment.
- 1 = extremely poor; unsuitable ECT machine, less than 'adequate' anaesthetic equipment.

Rating of Induction Training

- 6 = exemplary; induction day, video, handout, demonstration and exam.
- 5 = good; induction talk, video, handout, demonstration.
- 4 = adequate; induction talk, handout or video, demonstration.
- 3 = poor; induction talk and demonstration.
- 2 = very poor; induction talk.
- 1 = extremely poor; induction mention.

Rating of Ongoing Supervision

- 6 = exemplary; more than 75% if rota; 50% if block; with backup arranged
- 5 = good; more than 50% of sessions if $\text{rota} \le 4$
- 4 = adequate; more than 25% of sessions if block or rota ≤ 4 ; more than 50% for rotas > 4
- 3 = poor; first two sessions only or once per month.
- 2 = very poor; once per quarter.
- 1 = extremely poor; less than once per quarter. (other supervision arrangements to be judged on an individual basis)