

CHECKLIST FOR VISIT TO ECT SUITE – phase 1	
Site:	date:
Designated or not:	
Consultant:	
Catchment area:	
Catchment population:	
No of hospitals served:	
(distance to travel)	
Frequency of Ect:	
Patients in last year (estm)	
Facilities:	
Waiting room according to guidelines (0-3)	
Treatment room “ “	(0-3)
Recovery room “ “	(0-3)
Separate recovery room	
Office / access to telephone	
Equipment:	
Model of ECT machine	(0-1)
Acceptable backup	(0-1)
Maintenance contract	(0-1)
Means of timing seizure	(0-1)
Clock	
Stopwatch	
Machine	
EEG	

Anaesthetic / resuscitation equipment:
Tilting bed or trolley – one for each unconscious patient
Oxygen and spare
Cardiac monitor
ECG machine
Defibrillator (checked weekly)
Pulse oximeter
Capnograph
Suction, preferably two
BP cuffs (2)
Airway maintenance
Emergency drugs
Recording sheet
Staffing:
Grade of Dr giving ECT
Rota vs block cover
Nos if rota
Grade of Dr with overall responsibility
Sessional time
Hrs per month by responsible consultant
Grade of anaesthetist
Rota vs block
ODP or not
Anyone with overall responsibility for ECT
Problems with emergency cover (1-5)
Named nurses for ECT
Does ward nurse accompany patient
Overall responsibility by which grade
Responsibility for ECT checks clear

Summary of Ratings

Rating of Premises

- 6 = exemplary; RCPsych guidelines, high quality and on-site.
- 5 = good; RCPsych guidelines, adequate environment and on-site.
- 4 = adequate; minor shortfalls on-site; theatre suite or distance away.
- 3 = poor; major deficiency in one main area.
- 2 = very poor; major deficiency in two main areas.
- 1 = extremely poor; major deficiency in three main areas.

Rating of Equipment

- 6 = exemplary; RCPsych list plus backup anaesthetic equipment.
- 5 = good; ECT machine + backup, missing a capnograph but otherwise good backup anaesthetic equipment.
- 4 = adequate; ECT machine + backup, adequate anaesthetic equipment, some backup.
- 3 = poor; no backup ECT machine(or arrangement) or major anaesthetic equipment missing.
- 2 = very poor; unsuitable ECT machine, 'adequate' anaesthetic equipment.
- 1 = extremely poor; unsuitable ECT machine, less than 'adequate' anaesthetic equipment.

Rating of Induction Training

- 6 = exemplary; induction day, video, handout, demonstration and exam.
- 5 = good; induction talk, video, handout, demonstration.
- 4 = adequate; induction talk, handout or video, demonstration.
- 3 = poor; induction talk and demonstration.
- 2 = very poor; induction talk.
- 1 = extremely poor; induction mention.

Rating of Ongoing Supervision

- 6 = exemplary; more than 75% if rota; 50% if block; with backup arranged
- 5 = good; more than 50% of sessions if rota ≤ 4
- 4 = adequate; more than 25% of sessions if block or rota ≤ 4 ; more than 50% for rotas > 4
- 3 = poor; first two sessions only or once per month.
- 2 = very poor; once per quarter.
- 1 = extremely poor; less than once per quarter. (other supervision arrangements to be judged on an individual basis)